

**SBRC D Project**  
**Technical Team Meeting Minutes**  
July 16, 2007

**List of Attendees:**

- Alok K. Verma - Project Technical POC and PI – ODU
- Carol Considine - Co – PI, ET Dept. – ODU
- Eddie Hughes - Colonna’s Shipyards
- Ron Jerasa - Colonna’s Shipyards
- Larry Koeck - NGNN
- Michael Plumb - TCC
- Cheng Lin - ET Dept. – ODU

**(Via Teleconference)**

- Josephine Anderson - VSRA
- Audrey Smallwood - ATN
- David Cobb - NGSS
- Mark Scott - NGSS
- Margie Kraft - ATI

**(Not Present)**

- Vince Warren - NGNN

**Minutes:**

1. Alok Verma welcomed everyone and introductions were made.
2. Larry spoke about the hands on activities. He said that he has been planning the flow of the hands on activities. He said he needed to go and visit the Ted Constant Center to see how much space is available. The following additional comments were made:
  - Alok Verma said that at the last teachers and counselors meeting the consensus was that there should be more middle school students than high school students attending the event.
  - The members agreed to modify the target numbers to have an equal number of students from middle and high school.
  - Larry Koeck talked about welding simulations and said that they would be dropping the idea of having welding simulations as one of the hands on activities.
3. Alok Verma asked NGSS about the ATI contract and they said that they are working on it.
4. Alok Verma asked David Cobb about the hands on activities in the Gulf Coast. He said that he would go through the list of hands on activities and try and do them.

5. Alok Verma asked if we should have a meeting with the teachers and counselors of the schools in Gulf coast. Audrey Smallwood and Carol Considine felt that it would not be needed.
6. Alok Verma asked the members to give a list of speakers for the teachers and counselors' workshop and the career day even. The following additional comments were made:
  - Audrey Smallwood said that she had a few more names to add to the list.
  - David Cobb also said that he had a few names for the list of industry speakers.
7. David Cobb asked if the tours would be windshield tours or walk in tours. Ron Jerasa said that Colonna's would be walk in tours and since BAE Systems is also like Colonna's there will be walk in tours there.
  - David Cobb said that since NGSS was spread over 600 yards they would have windshield tours.
8. Alok Verma discussed the program for the teachers and counselors workshop and said that the event would be held either at the Ted Constant Center or the Webb Center. The following additional comments were made:
  - Larry Koeck suggested that the speakers being invited should be a mix of managerial and apprentice positions.
  - Josephine Anderson suggested having a speaker from BAE Systems.
9. Alok Verma asked Audrey and David if the Mississippi Gulf Coast Community College could be used for the teachers and counselors workshop. David Cobb said that he was going to meet them and would speak to them about it.
10. Alok Verma asked if there were any updates on the tours in the Gulf Coast. Audrey Smallwood said that she has contacted a new shipyard and is waiting to hear from them. Alok Verma said as soon as they have identified the yards, they would need to make a layout.
11. Ron Jerasa gave an update on the BAE Systems tours. He said that Joe Williams has been assigned as the action officer from BAE Systems and that they would prepare a layout for BAE Systems. He also said that they have some people who would be guest speakers for the event.
12. Alok Verma talked about the sponsorship levels and also said that we needed to identify sponsors for the Gulf Coast.
13. Alok Verma gave an update on the simulation activities.
14. The next Technical Team Meeting will be on July 30, 2007 and will be a teleconference.

### **Action Items**

- Alok Verma to draft a letter for sponsorship.
- Alok Verma to send a simulation update to the Navy program managers.
- Carol Considine & Alok Verma to draft a letter for teachers and Counselors Workshop.
- David Cobb & Audrey Smallwood to confirm Mississippi College facility for the teachers & counselors workshop and career day event.
- David Cobb & Audrey Smallwood to identify shipyards for tours at Gulf Coast.
- Ron Jerasa to work on the BAE Systems layout.

- Larry Koeck to work on the mapping for the hands on activities.
- Members to provide Alok Verma a list of guest speakers for the event.

The following additional comments were made:

- Alok Verma said that VSRA wanted to keep the expo open till 7 pm for adult learners and asked the members their opinion.
- Carol Considine asked how they would advertise it.
- Josephine Anderson said that they would spread it through their members, which comprise of 170 industries.
- The members agreed to the suggestion and it was decided that the expo would be open from 3 pm to 7 pm for adults.