

# **SBRCD Project**

## **Technical Team Meeting Minutes**

June 18, 2007

10:00 AM – 11.00 PM

Old Dominion University

Kaufman Hall, KH-103

Norfolk, Virginia 23529

### **List of Attendees:**

- Alok K. Verma - Project Technical POC and PI - ODU
- Carol Considine - Co - PI, ET Dept. - ODU
- Eddie Hughes - Colonna's Shipyards

(Via Teleconference):

- Josephine Anderson - VSRA
- Audrey Smallwood - ATN
- Larry Gebhardt - ASD
- David Cobb - NGSS
- Danny Brookman - NGC
- Ian Bennitt - SCA
- Regina Farr - MARAD
- Vince Warren - NGNN
- Larry Koeck - NGNN

## **Meeting Minutes:**

1. Alok Verma welcomed everyone followed by introductions.
2. Alok Verma gave an update on Ted Constant Center Layout. By the next meeting we would come with the detailed layout and cost estimation of Ted Constant Center.
3. Alok Verma to send a sponsorship package to Josephine Anderson, which will have flyers.
4. Alok Verma gave an update on simulation activities.

The following comments were made:

- Alok Verma told team members that for shipyard operation simulation activity will use a paper ship model, submarine for high school students and a container ship for middle school students.
  - Alok Verma explained the detailed schedule for SBRCDC event to all the team members.
  - Alok Verma also told that registration for this event would be online registration and would be opened closer to the event date.
  - Vince Warren expressed his concern about not having a cap on the number of students per school registering for the event.
  - Alok Verma would discuss this issue in teachers' and counselors' meeting. He also suggested that we could have maximum 15 high school students and 0 middle school students from each school.
5. Carol Considine talked about the revised "Profile of students" form and "Parent/Guardian consent form".
  6. Vince Warren discussed the details on minimum space requirements, time and power requirement for each activity.

The following additional comments were made:

- Larry would make flowcharts for 200 students.
- Larry said that we would need at least 20x20 feet booths for each hands-on activity and we can have 20-25 students in each group.

7. Larry Koeck discussed about the welding simulation.
8. Eddie Hughes discussed the new layout map of Colonnas'.

The following additional comments were made:

While talking about the transportation, Alok Verma estimated the total time needed for Colonna's' tour to be approximately 90 minutes. And we can have 4/6 buses for students transportation which would cost approximately \$16 per bus.

9. Eddie Hughes said that BAE tours would be finalized by the next meeting.

10. Alok Verma discussed the detailed Career day event schedule.

Following comments were made about putting students in hands-on activities of their interest:

- Larry Koeck suggested that we should have hats for students with numbers on it for identification purpose.
- Alok Verma suggested that we should have a "Field of Interest" column on registration form. We would give different choices to students like, electrician, etc.
- He also added that if there would be saturation in any field, we would duplicate the booths. But we should balance between the students' interests and what they really need.

11. Alok Verma gave an update on industry speakers.

Few of the suggested names are as:

(A) Hampton Roads

- i) Joe Williams – VP BAE
- ii) Ron Jerassa – Colonna's' Shipyards
- iii) 1 or 2 Apprentice students
- iv) 3 or 4 Speakers from NGNN
- v) Barbara Murray – TNCC – Apprentice Program

(B) Gulf Coast

- i) Tim Scheir – Bendership
- ii) Dudley Saucier – VP Production – Bendership

We would get the resume of each finalized speaker.

12. Alok Verma gave an update on SBRC D website.

Action Items:

1. To send SBRC D Quarterly Report to ATI – Alok Verma
2. To Follow up on Welding Simulation – Vince Warren / Larry Koeck
3. To follow up on Industry Speakers - Vince Warren / Larry Koeck
4. To follow up on hands-on activities - Vince Warren / Larry Koeck
5. To make the flowcharts for tours - Vince Warren / Larry Koeck
6. To get BAE layout – Eddie Hughes
7. To send a sponsorship package with an invitation letter for industry to Josephine Anderson – Alok Verma

