

**SBRC D Quarterly Review Meeting
September 10, 2007**

Participants

In Attendance

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|--------------------|--------------------------------------|
| 1) Alok K. Verma | - Project Technical POC and PI – ODU |
| 2) Carol Considine | - Co – PI, ET Dept. - ODU |
| 3) Vince Warren | - NGNN |
| 4) Mayank Jain | - MARAD |
| 5) Cheng Lin | - ET Dept. – ODU |
| 6) Michael Plumb | - TCC |
| 7) Den Black | - Visteon Corp. |
| 8) Ron Jerasa | - Colonna’s Shipyards |
| 9) Eddie Hughes | - Colonna’s Shipyards |

In Teleconference

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| 1) Margie Kraft | - ATI Project Manager |
| 2) Audrey Smallwood | - ATN |

Not in Attendance

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| 1) Larry Koeck | - NGNN |
| 2) Josephine Anderson | - VSRA |
| 3) David Cobb | - NGSS |
| 4) Mark Scott | - NGSS |
| 5) Regina Farr | - MARAD |
| 6) Joe Williams | - BAE Systems |
| 7) Greg Whitney | - Atlantic Marine |
| 8) Larry Gebhardt | - ASD |
| 9) Ian Bennitt | - SCA |
| 10) Gary Crossman | - Chair – ET Dept. |
| 11) Oktay Baysal | - Dean BCET |

Minutes

1. Alok Verma welcomed everyone and introductions were made.
2. Alok Verma gave a presentation on the progress of the project.
3. Ron Jerasa spoke about the layout of the tours at Colonna’s.
4. Vince Warren spoke about the hands on activities for the Hampton Roads area. The following additional comments were made:
 - Carol Considine suggested moving CAVE to the expo area because she felt that the expo area alone would not last for 2 hrs.
 - Alok Verma said that he would confirm if the monarch rooms at the Ted Constant Center would be available for the CAVE activity.

- Alok Verma asked Ron Jerasa about the passports for the career day event. Ron Jerasa said that he would work on it.
 - Carol Considine said that welding should be included as one of the hands on activities in the Gulf Coast area as the Mobile County Schools encouraged welding.
5. Alok Verma spoke about the expo in the career day event. The following additional comments were made:
- Alok Verma asked Margie Kraft if NSRP would have a booth at the career day event. Margie Kraft said she would follow up with James House and let him know.
 - Mayank Jain said that MARAD would have a booth at both the locations.
6. Carol Considine spoke about the teacher & counselor's workshop. She spoke about the number of people registered for the workshop in the Gulf Coast. She also said that invitations would be mailed to schools in Hampton Roads this week. The following additional comments were made:
- Carol Considine asked about the stipend for teachers in the Hampton Roads region. Alok Verma said that the stipend would be \$100.
7. Audrey Smallwood spoke about the location for Career Day Event at Gulf Coast.
8. Ron Jerasa spoke about sponsorship for Hampton Roads. The following additional comments were made:
- Carol Considine felt that a different approach was needed in the Gulf Coast area to attract more students.
 - Mayank Jain suggested talking to the superintendents of schools in the Gulf Coast area to encourage more participation.
 - Carol Considine said industries needed to contact superintendent of schools to spread the word.
 - Alok Verma asked Audrey Smallwood to speak to Ann Fortenberry to contact the superintendents of schools.
 - Ron Jerasa suggested having television interviews & newspaper ads to promote the event.
 - Margie Kraft asked Alok Verma to follow up with NGSS for the contract.
9. The next technical team meeting date was fixed.

Action Items

- Carol Considine to send invitations to schools for the workshop in Hampton Roads.
- Ron Jerasa to check on sponsorship.
- Ron Jerasa to work on the passports.
- Ron Jerasa to finalize the hard hats for the career day event.
- Vince Warren to talk to Northrop Grumman to have a booth at the expo.
- Alok Verma to get sponsorship packages ready for Ron Jerasa.