

**SBRC D Project
Technical Team Meeting Minutes
October 10, 2007**

List of Attendees:

- Alok K. Verma - Project Technical POC and PI – ODU
- Ron Jerasa - Colonna's Shipyards
- Eddie Hughes - Colonna's Shipyards
- Cheng Lin - ET Dept. – ODU

(Via Teleconference)

- Audrey Smallwood - ATN
- Joe Williams - BAE Systems
- Mark Scott - NGSS
- Yolanda Showers - ODURF

(Not Present)

- Larry Koeck - NGNN
- Vince Warren - NGNN
- Josephine Anderson - VSRA
- Carol Considine - Co – PI, ET Dept. – ODU
- David Cobb - NGSS
- Michael Plumb - TCC
- Barbara Murray - TCC
- Margie Kraft - ATI
- Regina Farr - MARAD

Minutes:

1. Alok Verma welcomed everyone and introductions were made.
2. Yolanda said she was trying to resolve the contract issue with NGSS and that's she is close to getting the final contract.
3. Ron Jerasa spoke about the update on sponsorship for Hampton Roads. He said he has contacted seven companies and has got positive responses from three of them. The following additional comments were made:
 - Alok Verma talked about the list of sponsors for Gulf Coast. He requested Audrey to go through the list of companies and identify 100 companies that can be invited to participate in the EXPO.
 - Ron Jerasa said he would compile a similar list for Hampton Roads.
4. Alok Verma gave an update on the Teachers and Counselors Workshop at Hampton Roads. He said that as of now 33 counselors and 44 teachers had registered for the workshop and all the arrangements like food and parking had been taken care.
5. Alok Verma said that there was no update on VSRA participation
6. Alok Verma had already discussed about the probable booths for the EXPO initially along with the agenda item no.2.

7. Audrey Smallwood said that Signal International and NGSS would be the two locations for tours at the Gulf Coast and she said she would work on the tour layout.
8. Audrey Smallwood said she would follow up with the yards for the hands on activities.
9. The Next Technical Team meeting would be on October 22, 2007.

Action Items:

- Alok Verma to give sponsorship packages to Ron
- Joe Williams to prepare a tour layout for BAE Systems
- Ron Jerasa to order hard hats
- Ron Jerasa to provide a list of VSRA & AMMA companies for sponsorship
- Audrey Smallwood to give an update on the layout of tours and hands on activities at Gulf Coast
- Ron Jerasa to look into getting the SBRCDD logo printed on hard hats by the supplier.
- Audrey Smallwood to check with Mark Scott & Brock for space for storing hard hats.