# TASK DETAILING WORKSHEET

**JOB TITLE:** Service Station Mechanic-attendant  
**Date:** June 23, 1999  
**COURSE:** Service Station Mechanic I

**TASK:** Clean and replace spark plugs.

<table>
<thead>
<tr>
<th>STEP NO.</th>
<th>DETAIL/STEP</th>
<th>CRIT</th>
<th>DIFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Note the plug location relative to the cylinder.</td>
<td>1</td>
<td>E</td>
</tr>
<tr>
<td>2</td>
<td>Remove all spark plugs.</td>
<td>1</td>
<td>E</td>
</tr>
<tr>
<td>3</td>
<td>Identify the type of plugs.</td>
<td>1</td>
<td>E</td>
</tr>
<tr>
<td>4</td>
<td>Decide whether to adjust or replace plugs.</td>
<td>1</td>
<td>M</td>
</tr>
<tr>
<td>5</td>
<td>Clean plugs, if necessary.</td>
<td>2</td>
<td>E</td>
</tr>
<tr>
<td>6</td>
<td>Adjust plugs, if appropriate.</td>
<td>1</td>
<td>M</td>
</tr>
<tr>
<td>7</td>
<td>Replace spark plugs in engine.</td>
<td>1</td>
<td>E</td>
</tr>
<tr>
<td>8</td>
<td>Connect ignition wires to appropriate plugs.</td>
<td>1</td>
<td>E</td>
</tr>
<tr>
<td>9</td>
<td>Check for performance.</td>
<td>2</td>
<td>E</td>
</tr>
<tr>
<td>10</td>
<td>Clean tools and equipment.</td>
<td>2</td>
<td>E</td>
</tr>
</tbody>
</table>

**APPROVED BY SUPERVISOR:**