Welcome back to the Spring 2003 semester. The staff in the Office of Teacher Education Services and Advising sincerely hope that everyone had a safe and enjoyable holiday. The spring is considered by many to be a time of renewal. I would ask that you let this spring be a renewal to your commitment to teaching and making a difference in the outcomes of children’s lives.

Dr. Lorraine Monroe is a well known educator who grew up in New York City and attended Hunter College. She shared her thoughts on being an effective educator and administrator in her book “Nothing’s Impossible” and has developed “The Monroe Doctrine”. To reach children and make a difference in their lives she shared two ideas I thought relevant to the start of a new year for those whose desire are to be teachers. First, “what a teacher feels and thinks about the children in front of him/her makes all the difference in how much those children learn”. Second, when a teacher demonstrates sincerity and decisiveness in the classroom, the children will unconsciously give him/her permission to teach them. And without that permission, learning won’t happen (p110).”

So let this spring be the time to commit yourself to professional renewal. Happy New Year and Welcome Back!

Teacher Candidate Internship

Teacher Candidate Internship Applications must be submitted the semester prior to the teaching internship. Application packets for the teaching internship for fall placements are available from TES. The deadline for submitting the completed application is Monday, March 3. YOU MUST ATTACH PASSING PRAXIS I SCORES. For specific program information, students should meet with their academic advisors or program director. Teacher Education Services is located in Room 152 in the Darden College of Education. Office hours are Monday, 7:30am-6:00 pm; Tuesday, Wednesday and Thursday, 7:30 am-5:00 pm; and Friday, 7:30am-4:00 pm.

Be In the Loop!

Renee Olander, Director Interdisciplinary Studies - Teacher Preparation Program in the College of Arts and Letters

Are you checking your campus email? The Interdisciplinary Studies - Teacher Preparation Program in the College of Arts and Letters is sending email/action alerts with important academic information to all declared majors through their campus email accounts. All majors should activate their email accounts to be in the loop! Simply follow the “Student email” links on the ODU.EDU website to activate your campus email account if you haven’t already. For security purposes, we cannot send emails to students’ personal email addresses, but it’s easy to link a personal account with the campus address. Don’t miss information you need because you’re not in the loop! And academic advising for summer and fall 2003 begins March 1st – call 683-4044 or stop by our offices on the 4th floor of BAL to make your appointment today!
Teacher Candidates ….
Are You On Track?

The better you understand your curriculum, graduation and licensing requirements, the smoother your course will be. Make an appointment to see your Teacher Education Services advisor by calling 683-3348 or by dropping by our office at ED 152. When you come to your appointment, make sure that you have already reviewed your transcript and know how your previous classes fulfill your program. If you have one, bring along your advising sheet (or your advisor will supply one).

During your appointment, you will review your course of study and program requirements for teacher licensure/master’s degree. This review ensures that you are on track and on schedule. By sharing your plan with your advisor, you can receive feedback that can save you grief. For example, have you taken the Praxis yet? Do you know when you will take it and what preparation resources are available?

Did you know there is approximately a two-month waiting period between attempts at the Praxis, so if you are planning to graduate or student teach, you must leave plenty of time to take the Praxis and receive your scores. So, make appointments early, be prepared to make the most of the appointment opportunity. Remember, we here to help you and look forward to seeing you.

How to Apply for Your License for Professional Education

After completion of your student internship, you must apply for your professional education licensure. Licensure packets are available at the reception desk in the Office of Teacher Education Services, ED 152. The student is responsible for gathering all necessary documents and submitting them to our office. We will then add a College Verification Form, indicating that you have completed a professional education licensure program, and we will submit this to the Virginia Department of Education which will then issue your license directly to you. Please allow at least 2 weeks for our processing and an additional 6 weeks for processing by the Commonwealth. If you have been hired by a school district, you have the option of applying through us or applying through their licensure department. In this instance, we recommend that you submit your material to the school districts which will then send us a College Verification Form to us to complete and return to them. This procedure will assure the district that you are applying for licensure and will give them immediate knowledge of where you are in the licensure process. For more information contact Marjorie Tautkus at (757) 683-3231 or email mtautkus@odu.edu.

IDS Teacher Preparation First Semester Seniors

Are you an IDS Teacher Preparation First Semester Senior? The advisors from IDS and the Darden College of Education want to assist you in making a smooth transition into your Fifth-Year Master’s Program. A series of seminars and receptions are scheduled for March. Upcoming seminars for TELETECHNET IDS students will be posted on the Announcements page of the Teacher Education Services & Advising website: http://www.odu.edu/tes

For a schedule of seminars, please refer to Reminders, Page 6 of this newsletter.

Human Services Counseling Majors

Summer and fall 2003 pre-registration for currently enrolled students is April 14th-18th 2003. Advising for summer and fall pre-registration starts on March 17th 2003. If you need advising, have questions, and/or have an advising hold on your student account you should plan to make an appointment to meet with the on-campus advisor, Nola Nicholson, Rm 152, Education Bldg., 683-3348 or via e-mail at nnichols@odu.edu. Please review your curriculum sheet and come prepared with classes you would like to take for the upcoming semester(s).

How can you get involved with the Human Services Counseling field right now? Plan to join the Human Services Counseling Association. You will meet other H.S. Counseling majors, attend informative presentations by Human Services practitioners, volunteer and do fund raising for local agencies. Check the HSC bulletin board (outside of Rm 110 Educ. Bldg.) to see when and where the club meets during activity hour.

Did you know that you can now download the Human Services Program Handbook and the Human Services Internship Handbook from the H.S. Counseling website at http://www.odu.edu/counseling? Please print off this important information to refer to it as needed. The H.S. Counseling Program Handbook has information about the major and the National Organization
for Human Service Education (NOHSE). The H.S. Counseling Internship Handbook has critical information for how to find an internship, the student and site supervisor’s responsibility, and the internship application.

In order to be eligible to apply for internship you must have the following criteria:

- At least a 2.00 cumulative grade point average,
- a “C” or higher in COUN 339, 341 and 343,
- Senior standing (90 credit hours) and
- complete all the Counseling courses the semester before you register for Internship, COUN 468.

Complete the two-page Internship application, attach a copy of your unofficial transcript, and submit to Room 110, Education Bldg. by the following deadlines:

Apply by: For sem. of Internship:

Jan. 15th prior to FALL semester
May 15th prior to SPRING semester
Sept. 15th prior to SUMMER semester

Note: Please indicate the preferred agency or population you would like to intern with, however, it is not set in stone at this point. The early deadline is to verify that you are on track to complete the Internship and to provide enough class sessions to accommodate the number of students.

How to find a suitable Human Services Internship site:

<table>
<thead>
<tr>
<th align="left">Contact Mr. Nash Montgomery (<a href="mailto:nMontg@odu.edu">nMontg@odu.edu</a>) or Nicole Barowy (<a href="mailto:nBarowy@odu.edu">nBarowy@odu.edu</a>) in the Career Management Center (683-4388, 2202 Webb Center) for help in locating one. They can help you to find an appropriate Human Services Counseling agency based on your skills and interests.</th>
</tr>
</thead>
</table>

After you register with the Career Management Center you can access the Internship Location database through the Career Management Center:

http://www.odu.edu/ao/cmc/students_education.html

This database has about 60 or more H.S. agencies that we have already sent ODU students to for internships.

Plan to attend the Internship Fair that is held every March. Representatives from various agencies are available for you to ask questions about services and internship opportunities.

Use your network! Talk to fellow students, H. S. Counseling faculty, and advisors. You can consult the United Way Agency directory found in most libraries or ask for the H.S. Agency listing book located in the ELC Dept., Rm 110, Educ. Bldg.

Be creative! You are not limited to the resources at ODU. Think about what type of experience you would like. For instance, what population would you like to work with and in what type of environment? The undergraduate H.S.C. Internship coordinator will give you the initial approval for the site you select and then the professor of the class you take will give you the final approval.

This spring 2003 semester Dr. Woody Schwitzer, the undergraduate Internship coordinator, will be on a sabbatical. Dr. Molly Duggan (Rm 166-5 Educ. Bldg., mduggan@odu.edu) will fill in on his behalf.

Graduation Requirements

Apply for graduation by completing the application (online form is now available) once you have Senior standing (90 credit hours) by the deadlines printed in the current ODU schedule book. The late application deadline for May 2003 is January 24, 2003.

The priority deadline is April 11, 2003 for an August ‘03 graduation. The December 2003 graduation priority deadline is July 18th 2003. Complete the application form, attach an unofficial transcript, and turn it in to the ELC Dept., Rm 110, Education Bldg. If you are also completing a minor, you must do the same with that department. Complete all departmental/major and upper division general education requirements (ex: minor) according to your curriculum and ODU catalog.

The minimum number of credit hours to graduate from Old Dominion is 120. Please make sure that you will have enough credits to graduate!

Complete and pass the Writing Exit Exam once you have completed at least 58 credit hours (Junior standing). Check the current ODU schedule book or call the Testing Center, 683-3697, to find out the next testing date available. All tests are offered on the third Saturday of the month. You must register one month ahead of time.

Complete the online Senior Assessment, two surveys about your experience as an ODU student and your learning style, during the last semester of your senior year.

TELETECHNET Human Services Counseling

Arminda Israel, Advisor

Did you know that you can download the Human Services Counseling TELETECHNET Program Handbook? Please visit the website at http://www.odu.edu/mduggan. It is strongly recommended that you print a copy of this very important handbook with information about the major and National Organization for Human Service Education (NOHSE). This website also has the HSC
TELETECHNET Internship Handbook which contains critical information for how to find an internship site, the student and the site supervisor’s responsibilities, and the internship application process.

Eligible for the internship? The student must meet the following criteria:
- have earned a minimum 2.00 grade point average in the major and overall,
- have completed COUN 339, 341, and 343 with a minimum grade of C,
- have completed all COUN courses before approval to register for COUN 468-Internship.

How to find a suitable Human Services Internship site:
Contact your TELETECHNET Site Director and Adjunct Instructor assigned to your site. If you are interested in out-of-the-area locations contact: Mr. Nash Montgomery (nMontgom@odu.edu) or Nicole Barowy (nBarowy@odu.edu) in the Career Management Center (683-4388, 2202 Webb Center) for help in locating one.

Military Career Transition Program and Virginia Troops to Teachers

Within the last year the Military Career Transition Program (MCTP) and Virginia Troops to Teachers Office has had a complete change in office personnel. Dr. Paul Heine, Associate Dean, has been assigned as the Acting Director. Mr. Mike Melo is the Assistant Director, MCTP and is also the Director, Virginia Troops to Teachers. Our new support staff includes, Nicki Perron - MCTP/Troops to Teachers Advisor; Todd Stotler - MCTP/Troops to Teachers Office Manager; Vonnie Joyner - MCTP Admin Support Specialist; and Lonnie Wilson – student worker. For more information concerning the Military Career Transition Program or the Virginia Troops to Teachers, please visit our websites at www.odu.edu/mctp or www.odu.edu/troopstoteachers.

Student Virginia Education Association (SVEA)
Nichole Meade, President

The Student Virginia Education (SVEA) is a professional organization for pre-service teachers at Old Dominion University. We offer professional development workshops, liability insurance while in the classroom, as well as leadership opportunities. We meet every other Thursday in ED 138 at 12:30 p.m. Our next meeting is February 13th. If you have any questions, please contact Nichole Meade at svea@odu.edu or by calling 683-6476

DoDDS Internships in Germany

Interested in broadening your student teaching experience? Old Dominion University in conjunction with the Department of Defense Dependent Schools (DoDDS) in Europe offers a program just for you! This program allows students to teach children of military dependent families in Germany. Though students will be placed in Germany, it is not a requirement that they speak German. However, students that wish to apply for this overseas field based experience must be flexible.

An informational meeting is scheduled for March 20th. If you are interested give your name, phone number and e-mail address to the receptionist in Room 152 or call (757) 683-3348.

Welcome back and Happy New Year. Nicole and I are excited about the spring semester and we look forward to working with you to critique your resume, sharpen your interviewing skills, and assist you with your portfolio development. Come by and see us in the Career Management Center located on the second floor in Webb Center so we can help you attain your desired teaching position.

Career Management Center
2202 Webb Center, North Norfolk, VA 23529-0524
757-683-4388

Nash Montgomery, Associate Director, nmontgom@odu.edu
Nicole Barowy, Intern Coordinator, nbarowy@odu.edu
Old Dominion University’s Darden College of Education mission: The Darden College of Education is committed to excellence in teaching, scholarly activities and services. The college strives to meet the needs of the community while maintaining national and international prominence and is dedicated to preparing distinguished professionals who are leaders in their field. The college fulfills its mission through its undergraduate and graduate programs in the field of education, counseling and human services, exercise science, sports management, recreation, training, fashion, speech-language disorders, and instructional and occupational technology as well as its continuing education activities. The college has devised the following conceptual framework to serve as a road map in the fulfillment of its mission. At what stage of your development as a professional educator are you?

“EDUCATOR AS PROFESSIONAL”

1. General Education
   * Academic Skills
   * Academic Perspectives
   * Upper Level Experiences
   * Technology

2. Early Field Experience
   * Observation
   * Participation
   * Exploration

3. Content Specialty
   * Liberal Arts and Sciences
   * Disciplinary Knowledge
   * Scholarly Habits of Mind

4. Discipline-Specific Skills
   * Human Development
   * Instructional Theories and Strategies
   * Assessment
   * Instructional Technology
   * State Standards

5. Practical/Internships
   * Social and Cultural Foundations
   * School Cultures
   * School Curriculum
   * School-Based Instruction

6. The Professional Educator
   * Mastery of Content
   * Mastery of Pedagogy
   * Professional Involvement

7. Advanced Professional Studies
   * Professional Leadership
   * Professional Research
   * Career Commitment
   * Theoretical Knowledge and Practices
Reminders

**Writing Placement Test:** All freshman and new transfer students must take the Writing Placement Test. Avoid a hold on your registration. Please contact the Writing Center, at 683-4112.

**Math Placement Test:** The Math Diagnostic Test (*COMPASS*) is required of all students who do not have transfer credit for the prerequisites to Math 102M Stats 130M, Math 162M, 163 or 200. Students are advised to sign up for one of the examination dates by calling the Testing Center at 683-3697.

**Declaration of Major and Minor:** Please remember to declare your major and minor(s). Human Services Counseling requires a minimum GPA of 2.0 to declare, and all teacher preparation programs require a 2.75. Always verify with the minor department that you are completing the required classes.

**Junior and Senior: Exit Exam of Writing Proficiency:** All undergraduate students, including those students who are seeking a second degree, must pass the University’s Exit examination of Writing Proficiency, prior to their date of graduation. Students may take the exam as soon as they have accumulated 58 semester hours. The Testing Center can be contacted at 683-3697.

All graduating seniors must complete the Senior Assessment. For further information, please contact the Testing Center at 683-3697.

**Old Dominion University Commencement information:** All graduating seniors will be notified about the commencement ceremony. Please call 683-3442 or visit Student Services in Room 2008 in the Webb Center, for more information.

**Website and URL for Teacher Education Services:** You can visit our page by using the shortcut http://web.odu.edu/tes. We encourage students to visit this website regularly so that you can be informed of upcoming events and announcements pertaining to teacher candidates. If you have any questions regarding the TES website, please call 683-3348 or e-mail aisrael@odu.edu.

**Are You an IDS Teacher Preparation First Semester Senior?** The advisors from IDS and the Darden College of Education want to assist you in making a smooth transition into your Fifth-Year Master’s Program. Listed below you will find special seminar/reception scheduled for your specific area of study (pk-6, pk3, special education):

<table>
<thead>
<tr>
<th>Master’s Specific Area</th>
<th>Date/Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pk-3 Early Childhood Education</td>
<td>Tuesday, March 18 12:30-1:30 and 6:00-7:00 p.m.</td>
<td>Child Study Center, Parenting Center, Room 246</td>
</tr>
<tr>
<td>Pk-6 Elementary Education</td>
<td>Monday, March 17 6:00-7:00 p.m.</td>
<td>Child Study Center, Parenting Center, Room 246</td>
</tr>
<tr>
<td></td>
<td>Thursday, March 20 12:30-1:30 p.m.</td>
<td>BAL 104</td>
</tr>
<tr>
<td>Special Education (k-12)</td>
<td>Tuesday, March 4 12:30-1:30 and 6:00-7:00 p.m.</td>
<td>Child Study Center, Parenting Center, Room 246</td>
</tr>
</tbody>
</table>

Upcoming seminars for TELETECHNET IDS students will be posted on the Announcements page of the Teacher Education Services & Advising website: http://www.odu.edu/tes