Orientation for All Teacher Candidate Interns
Thursday, January 6, 8:30 a.m. to 11:00 a.m., Webb Center, Hampton/Newport News Room.
ATTENDANCE IS REQUIRED. A Teacher Candidate Internship Handbook will be available at the
Monarch Copy Center (MBS Direct or at the site for Teletechnet students). It contains all required
forms and valuable instructions. Purchase yours and bring it with you to the Orientation. Orientation for
Teletechnet interns and supervisors will be broadcast January 6, from 4:00 p.m. to 6:00 p.m.

Seminar with University Supervisor. Supervisors will let you know times and locations. THESE ARE
MANDATORY MEETINGS! THOSE NOT ATTENDING WILL NOT BE PERMITTED TO
BEGIN AN INTERNSHIP. Internship assignments including names of clinical faculty and university
supervisors are enclosed if available. The teacher candidate internship assignments are posted on the
bulletin boards each Friday and are available on the TES website. Late coming assignments and
changes will be e-mailed to student and supervisor using ODU=Address Book to locate student
addresses. Be sure to double-check your assignment after the orientation meeting as last-
minute changes may occur.

14-Week 2 Placement Programs: (Includes Special Education, Art, Music, HPE and all secondary
education programs).

! Monday, January 10th: First day of teacher candidate internship.

! Friday, February 4th: Formative mid-experience evaluation by first placement clinical faculty.
Discuss evaluation with university supervisor.

! Friday, February 25th: Last day of first placement teacher candidate internship. Final evaluation
by clinical faculty due to university supervisor by Wednesday, March 2nd. Keep time record
until end of second experience.

! Monday, February 28th: First day of second placement teacher candidate internship.

! Friday, March 25th: Formative mid-experience evaluation by second placement clinical faculty.
Discuss evaluation with university supervisor.

! Friday, April 22nd: Last day of second placement teacher candidate internship. Final
Evaluation, journal and time record due to university supervisor for assignment of final grade.

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10-Week Programs in 4-8 Elementary/Middle Education

Monday, January 10th: First day of teacher candidate internship.

Friday, February 11th: Formative mid-experience evaluation by clinical faculty. Discuss evaluation with university supervisor.

Friday, March 18th: Last day of teacher candidate internship. Final evaluation, journal and time record due to university supervisor for assignment of final grade.

14-Week 1 Placement Programs: PreK3, PreK6, 4-8, 6-8, Secondary and Middle School

Monday, January 10th: First day of teacher candidate internship.

Friday, February 25: Formative mid-experience evaluation by clinical faculty. Discuss evaluation with university supervisor.

Friday, April 22nd: Last day of teacher candidate internship. Final Evaluation, journal and time record due to university supervisor for assignment of final grade.

MCTP 6 week, 1 placement, for active duty personnel
Placement will start and finish at times determined by military obligations. Please allow for 6 uninterrupted weeks. Mid-experience evaluation will be completed at the end of the 3rd week.

MCTP 10 week, 1 placement, for military dependents
Unless prevented by military obligations, placement will begin January 10th and conclude March 18th. Mid-experience evaluation will be completed February 11th. Please allow for 10 uninterrupted weeks.

Teacher candidate interns are required to follow the schedule of the school(s) to which they are assigned regarding arrival/departure times, holidays, vacations, etc. Your university supervisor will discuss additional course requirements and expectations.

Handbooks are required and may be purchased locally at the Monarch Copy Center. Teletechnet students may purchase Handbooks at the site or through MBS Direct. These must be purchased prior to the Orientation Session.

Negative tuberculosis test results should be dated no later than one year from the start of teacher candidate internship and must be shown at each school to which you have been assigned. A copy must be given to your university supervisor.

IMPORTANT INFORMATION

Director of Teacher Education Services

Leigh L. Butler, Ph. D.

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